



NZBDP Meeting

Meeting Number	
Leader/Chair	Fredric Doss
Minutes	Ameen Abubacker CMDHB
Attendees	Fredric Doss ADHB Nick Poloschek MOH Paul Fallen CCDHB Shaiju Thaikandy HBDHB Ameen Abubacker CMDHB Balaji Jagannathan WDHB Dave Lilley ADHB
1. Apologies	Dannis Moses, Emma Marsh , John Collins
Absent	
Observers	None
Date	17 th March 2011
Place	A+ Charitable Trust Room, Level 15, Support building, Auckland Hospital

	Focus
Meeting Objectives	As Per Circulated Agenda
Importance	
Desired Outcomes	Continuous communication amongst the members and follow up on NZBDP projects.
Order of Meeting	



<p>Item 2: Ratification & Welcome – ADHB nomination Dave Lilley has been nominated by ADHB as the representative for NZBDP in place of Jason Wei and the Board has ratified his nomination. Dave was formally welcomed by all board members.</p>	<p>Fredric Doss All Board members</p>
<p>Item 3: Business arising from last minutes None</p>	
<p>Item 4: Correspondence:</p> <ul style="list-style-type: none"> - NZATS is progressing towards functioning under “Medical Sciences secretariat” as HPCA regulated profession by 1st September 2011. Medical Sciences Secretariat will be renamed as Medical Sciences Council effective from same date. - NZBDP has received consultation document from MOH on “MOH endorsed self regulation process”. Fredric and Nick responded to the consultation document on behalf of the board. This will be an option to explore while waiting for HPCA regulation. - Board discussed about on the options on becoming MOH endorsed self regulation group or to get regulated under HPCA. The Board has agreed to explore both the options, even though the preference is to get regulated under HPCA. 	<p>Fredric/ Nick</p> <p>All</p> <p>All</p>



<p>Item 5: National Renal Advisory Board</p> <p>Nick updated on 3 key areas of discussion at NRAB</p> <p>CKD Management:</p> <ul style="list-style-type: none">- Research and funding for prevention of Diabetes and Kidney disease <p>Renal transplantation:</p> <ul style="list-style-type: none">- National Funding System for renal transplant- Promote more live donor transplant <p>Nick added that currently 120 live donor transplants are done and could increase to 50 or more this year.</p> <p>Improving information for and about renal patients:</p> <ul style="list-style-type: none">-Development of dedicated Renal Information Support system. CCDHB has one in place already and are developing a proposal for Central regional Information System-Idea is to have a central IT support system which could be used to set-up IT support in various regional areas.- Central IT system interlinked to all DHB's so as to ease access to patient information from different regional areas by all <p>Nick added that Renal group are doing well in terms of working together as a group and sharing info with other areas like social, dietary, etc.</p> <p>Next NRAB meeting is on 18/3/11</p>	<p>Nick/Fredric</p>
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<p>Item 6: Certification</p> <ul style="list-style-type: none"> - Provisional certification – It is agreed that Board will provide 1 year provisional registration to candidates without a BONENT certification during which time they will be expected to complete BONENT to get full registration. - Board has received 5 applications from Waitamata DHB. 2 applicants have completed BONENT but don't have enough CEU points. The Board will exempt and issue full registration provided the candidate submit relevant documents and explaining the reasons for not maintaining CEU. <p>Next BONENT examination date is planned in September to include candidates from WDHB (WDHB Dialysis Unit starts in July 2011) and one from ADHB.</p>	<p>Fredric/All</p> <p>All</p>
<p>Item 7: Re – certifications</p> <p>Next batch is due for recertification by end of March. Due date for submission of their folders by mid April 2011.</p> <ul style="list-style-type: none"> - 7 members are due for re-certification - 2 members are due for renewal but Board is unable to contact them as there is no current contact details. 	<p>Fredric/ All</p>



<p>Item 8: Financial</p> <ul style="list-style-type: none"> - Balaji submitted the financial report ending march 2010 and budget for next financial year from April 2011 to Mar 2012 - Current balance as of 28/02/11 in NZBDP a/c = NZ\$ 24,512.00 - Two new trainees from Middlemore Hospital are yet to pay their Annual Practicing certificate fees, hence they are not considered as NZBDP certified. Fredric to write to their respective unit managers. - APC invoice will be posted to the candidates on 1st of June which is to be paid by 30th June so that the APC can be sent to the respective candidates on time before expiry date - In the past it was Rose Mary (Accountant for NZBDP when Jason did Treasurer role) who helped us with this who will not able to continue in the future. Now Balaji will look into finding an accountant for NZBDP. 	<p>Balaji/Fredric</p>
<p>Website: Member Log on, CEU Documents and Symposium Information has to be uploaded</p>	<p>Dannis/Shaiju</p>
<p>Item : 9 Technician Training</p> <ul style="list-style-type: none"> - Fredric had met with Director for Allied Health, technical & scientific and Director of Nursing at ADHB- explored on possible trainees from Maori & Pacific group who have done basic health science program . - Dannis had meeting with MIT faculty members regarding the possibility of incorporating Dialysis Technician Programme with MIT. Fredric and Dannis to follow up. 	<p>Fredric</p> <p>Fredric/Dannis</p>



<p>Item : 10 Technician Practice Levels – Review</p> <p>No update, To be updated on the next meeting on the progress. At least to table one domain each time</p>	<p>Dannis/ Ameen</p>
<p>Item : 11 Dialysis Technician Roles and Responsibility ADHB draft Document</p> <p>Board ratified the “Dialysis Tech: Role and responsibility national document” as final. This will be tabled in NRAB meeting and final version will be uploaded in NRAB and NZBDP websites.</p> <p>- Members from respective DHB will work on DHB level policy on “Roles and Responsibility for Clinical Dialysis Technician” based on the national document. It has been agreed to keep copy of the final version of each DHB policy in NZBDP file. Board members to forward the copy once the DHB level policy is finalised.</p>	<p>All</p>
<p>Item : 12 Legal Status of Board / Indemnity Insurance</p> <p>Legal Status</p> <p>-Indemnity insurance fee paid already.</p> <p>-NZBDP accountant has been asked to explore the appropriateness of our legal registration status (charity or incorporated society) in consultation with the lawyer. Board will finalise the way forward upon receiving the recommendations.</p>	<p>Balaji/Fredric</p>
<p>Item : 13 Symposium 2011 update</p> <p>- Balaji presented the estimated costing for symposium which is around NZ\$ 14K. So far about 5K has been taken up by sponsors and possibility of getting few more sponsors.</p>	<p>Fredric/All</p>



<ul style="list-style-type: none"> - Board decided that there will be no charge for NZBDP members to attend the symposium - Venue : Waipuna Hotel, Mt. Wellington, Auckland - Date : 28th August 2011 <p>Shaiju mentioned that some of the Nursing staffs expressed interest in attending the symposium.</p> <p>Mainly this event is targeted for Dialysis technicians to share their knowledge and different practices within the work environment, but others are welcome if they are interested to attend.</p>	<p>Shaiju</p> <p>All</p>
<p>Item : 14 General Business: WDHB Educator (Balaji) and ADHB Educator (Fredric) have formulated joint orientation package for Techs and Nurses who will commence work at WDHB dialysis unit. The orientation will be provided at ADHB site.</p>	<p>Balaji/Fredric</p>
<p>Item : 15 Date, time and venue for next meetings</p> <p>Board Teleconference : Friday 20th May 2011 Time to be decided</p> <p>Board meeting : Month : June Date, time and venue to be decided</p> <p>Re-certification meeting : 3rd week of April</p>	
<p>Meeting Closed 1430hrs</p>	