



NZBDP Meeting

Meeting Number	
Leader/Chair	Fredric Doss
Minutes	Paul Fallen CDHB
Attendees	Emma Marsh ADHB Fredric Doss ADHB Jason Wei ADHB Nick Poloschek MOH Via phone link until 1100hrs Paul Fallen CCDHB Shaiju Thaikandy HBDHB John Collins ADHB until 1100hrs
1. Apologies	Dannis Moses (attended from 1330)
Absent	Amen Abubacker
Observers	Baskar Reddy, Sunder Thomas, Damo Reddy, ADHB. Kishore, CMDHD. Apology Hussain WDHB
Date	29th June 2010
Place	Level 15, Support Building Auckland Hospital

	Focus
Meeting Objectives	As Per Circulated Agenda
Importance	
Desired Outcomes	Continuous communication amongst the members and follow up on NZBDP projects.
Order of Meeting	Order of business altered to allow Nick to report on Items 5, 9, 11, & 12 via telephone link.



<p>Item 2: Minutes of Previous Meeting Phone Conference 16th April 2010 Presented by Fredric Emma moved minutes from last board meeting and teleconference be accepted seconded by Shaiju and passed by meeting.</p>	<p>Fredric Doss Emma/Shaiju</p>
<p>Item 3: Business arising from minutes Discussion around whether to use MS Access or Excel for Data base Agreement that this could be left to Dannis who will be managing it. Emma requested that the data base be checked before each meeting so board will be aware if all rechecks etc are up to date.-Agreed</p>	
<p>Item 4: Correspondence: -NZATS chairman forwarded copy of the letter from Ministry of Health confirming their approval under HPCA. - Had discussion with Director for Allied Health, Scientific & Technical (ADHB) Janice Mueller regarding development of roles and responsibility document for Dialysis Technicians at ADHB. -Requests for attending the Board meeting as observers.</p>	<p>Fredric/ Nick</p>
<p>Item 5: National Renal Advisory Board Nick Reported that 5 areas are going well with progress being made which are CKD, Transplant, Regional Planning, Renal Work force and Improving information for and about renal patients. CKD Management in Primary Care: - Pilot testing interventions to improve CKD Management - Nephropathy Data Collaboration</p>	<p>Nick/Fredric/ John</p>



Increasing Rates of renal transplantation:

- Increasing income replacement for organ donors.
- Transplant pricing
- Process improvement to speed up transplant donor work up.
- Patient view of transplantation.

Regional coordination in planning to address demand and access:

- Renal service specification in planning and associated dialysis standards and audit.
- Regional renal service planning.

National coordination in renal workforce development:

- Dialysis Workforce survey
 - Joint Technician training Programme
 - Recognition for Renal Technicians.
- Professional development framework for renal nurses.

Improving information for and about renal patients:

- Development of renal information systems.
- Web-based renal client information resources.
- National Renal website.
- NRAB website www.moh.govt/nrab

Item 6: Certification / Recertification

Draft application to get registration with NZBDP was tabled for discussion.

Discussion took place around whether the form required the Applicant to repeat information that would be presented already in a CV while whilst another view was that it is a standard form that would be filled out by all applicants and kept by the NZBDP as a record. Discussion to continue by email and finalise via next teleconference.



<p>Bonnet Exam May 2010: 7 candidates have passed the exam, 3 were trainees from regional technician training course. - Next exam date not set. Will be decided on need basis.</p> <p>Regional Technician Training Programme:</p> <p>The first Regional Technician course has been completed by ADHB and CMDHB. Nick will carry out a final revue and report to the board.</p> <p>Paul and Shaiju will explore the likelihood of getting their respective DHB's to adopt a trainee scheme.</p>	<p>All</p>
<p>Item 7: Re – certifications Draft document titled NZBDP Continuous Educational Units was tabled for discussion. CEU document Draft for review. All agreed except CEU allocation for Preceptoring and Acute Module. Dannis and Shaiju to circulate amended version to all members. Need to be finalized via next teleconference.</p>	<p>Dannis / Shaiju</p>
<p>Item 8: Financial Jason reported that the current account was in a healthy state. With membership now totalling 67 and no problem with membership payments being experienced. Invoices are now out. Next year invoices will go out 6 weeks in advance to help speed up payments process. CONT</p>	<p>Jason</p>



<p>Online banking will be in place within the coming week and will be accessed by Jason and Fredric. Thanks were expressed to Dave Lilley for making the NZBDP membership cards (APC). Web Site Final costing are now in and the board voted to finalise offer of website company. Jason will now hand this project over to Dannis, Shaiju and Fredric to move forward.</p>	
<p>Item : 10 Technician Practice Levels – Review</p> <p>Ameen and Dannis not present. This topic held over till next teleconference</p>	<p>Ammen/Dannis</p>
<p>Item : 11 Dialysis Technician Roles and Responsibility ADHB draft Document</p> <p>Draft document presented by Fredric Titled <u>Renal/Clinical Dialysis Technician Role</u> This draft was presented for discussion with the intention that each DHB will need to adopt their own document but each may differ as the roles of techs in the various DHB's differ. This sets the basis to develop a national document.</p>	<p>Fredric/Nick</p>
<p>Item : 12 Legal Status of Board / Indemnity Insurance Legal Status Work continues on the HPCA act and our status with regard to HPCA remains unchanged. We will need to align ourselves with other groups to achieve sufficient mass to be viable. We need to wait till a pathway for the anaesthetic tech is established and they will be happy to have NZBDP along side for an approach to the regulatory body.</p>	<p>Nick/Fredric</p>



<p>Indemnity Insurance Whilst we wait developments in the HPCA we should look into the viability of indemnity insurance for the board. The Anaesthetic Technicians currently have indemnity insurance through insurance brokers Marsh New Zealand based in Wellington. Fredric is waiting to receive the quotation and will be circulated to the Board members.</p>	<p>Fredric</p>
<p>Item : 13 Board Membership The board agreed unanimously to increase membership of the Board to have representation from Waitamata DHB and to this end Fredric will write to Annette Gohns (Business Manager) and Walter Van Der Merwe (Clinical Director) at Waitamata DHB seeking a nomination.</p>	<p>Fredric</p>
<p>Item : 14 General Business</p> <p>Deputy Chair Other Business</p> <p>Deputy Chair No decision at this time carry over to last meeting of 2010</p> <p>Other Business None</p>	



Item : 15 Date, time and venue for next meetings	
Board Teleconference Thursday 26 th August Time to be advised	
Board meeting Thursday 28 th October at Middlemore Hospital Time to be advised	
Meeting Closed 1350hrs	

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