



NZBDP Meeting

Meeting Number	
Leader/Chair	Fredric Doss
Minutes	Ameen Abubacker CMDHB
Attendees	Emma Marsh ADHB Fredric Doss ADHB Jason Wei ADHB Nick Poloschek MOH Paul Fallen CDHB Shaiju Thaikandy HBDHB Ameen Abubacker CMDHB Balaji Jagannathan WDHB
1. Apologies	Dannis Moses, John Collins
Absent	
Observers	Mari Charles CMDHB, Moin ADHB, John Alfred ADHB
Date	28th Oct 2010
Place	Ward 1 Conference room, Middlemore Hospital

	Focus
Meeting Objectives	As Per Circulated Agenda
Importance	
Desired Outcomes	Continuous communication amongst the members and follow up on NZBDP projects.
Order of Meeting	



<p>Item 2: Ratification – WDHB nomination Balaji Jagannathan was nominated by WDHB as the representative for NZBDP. The Board has formally accepted Balaji as a board member representing WDHB. Welcome again Balaji</p>	<p>Fredric Doss All Board members</p>
<p>Item 3: Business arising from minutes None</p>	
<p>Item 4: Correspondence: -NZATS has approached Medical Sciences Secretariat to come under their group which possibly will happen but not sure yet. According to NZATS chairman, we have to wait for Minister to make formal announcement on the outcome. NZBDP has also approached them expressed interest.</p>	<p>Fredric/ Nick</p>
<p>Item 5: National Renal Advisory Board</p> <p>Dr Mark marshall has taken over Dr Johan Rosman as the chairperson and Rachael Walker from Hawke’s Bay has joined NRAB Nick further updated on the 5 key areas NRAB is focussing on from last meeting - CKD Management in Primary Care:</p> <p>Renal transplantation:</p>	<p>Nick/Fredric</p>



- National Funding System for renal transplant
- Promote more live donor transplant
- Role of NRAB is to do more research on this and advice

Regional coordination in planning to address demand and access:

- National collaboration for Regional renal project planning.

National coordination in renal workforce development:

- Joint Renal Technician training Programme
- Speciality practices

Improving information for and about renal patients:

- Development of dedicated Renal Information Support system. CCDHB has one in place already
 - Idea is to have a central IT support system which could be used to set-up IT support in various regional areas.
 - Central IT system interlinked to all DHB's so as to ease access to patient information from different regional areas by all

Item 6: Certification

- NZBDP Registration form for technicians has been created, to be discussed and finalized.
- Registration fee would be same as membership fee which is NZ\$200 and would be valid for 1 year.
- **Next BONENT examination** date is planned in September to include candidates from WDHB (WDHB Dialysis Unit starts in July 2011).
- Fredric received an application for registration from a Dialysis Technician who has received potential offer of employment from ADHB. After tabling for discussion, Board has agreed to provide provisional registration for one year during which period the candidate



<p>will be expected to complete certification exam.</p>	
<p>Item 7: Re – certifications</p> <ul style="list-style-type: none"> - Fredric, Jason, Dannis and Ameen reviewed few NZBDP recertification folders and have been recertified. Next batch due in November - CEU document review. It is being accepted that candidates can claim CEU points for doing the preceptor course but no claim of CEU points for preceptoring. CEU document accepted as final. - 	<p>Fredric / Shaiju</p>
<p>Item 8: Financial</p> <ul style="list-style-type: none"> - Jason submitted the financial report ending march 2010 - As of 28/10/10 available balance in NZBDP a/c = NZ\$ 26,326.84 - Members agreed for NZBDP to be registered as “incorporated society” so we can have our tax waived - APC. Two new trainees from Middlemore Hospital are yet to pay their Annual Practicing certificate fees, so not legally certified to work. Fredric to remind their respective unit managers. - Website cost. Not much update after last teleconference as Dannis is on holiday. Shaiju to liaise with Dannis once he is back. 	<p>Jason/Fredric</p>



<p>Item : 9 Regional Technician Training</p> <ul style="list-style-type: none"> - ADHB and CMDHB plans to have it in med 2011. WDHB has not committed to join yet. - Possibility of training 2 candidates in each DHB by Aug 2011 - MIT – Dannis is liaising with Dianne McNeilly to exploring the possibility of running Dialysis Technicians Training Program under MIT Umbrella (NZQA credentialed) 	
<p>Item : 10 Technician Practice Levels – Review</p> <p>No update, To be updated on the next meeting on the progress</p>	Ameen
<p>Item : 11 Dialysis Technician Roles and Responsibility ADHB draft Document</p> <ul style="list-style-type: none"> - Paul brought up few issues and changes that Nick will modify and circulate for final version - Emma raised the idea of mentioning the validity of IV certification for a period of time, that includes medications and blood products - CMDHB to review this document and include/exclude any points to reflect their own practice. - Generic NZBDP doc will be finalised after incorporating the suggestions. - All DHBs employing Dialysis Techs to have similar document in place based on the national “role and responsibility doc”. 	Fredric/Nick/Paul
<p>Item : 12 Legal Status of Board / Indemnity Insurance</p> <p>Legal Status</p> <ul style="list-style-type: none"> - HPCA update- Anaesthetic Techs have a possibility of getting accommodated by one of existing registration group. Still waiting for formal outcome. - This opens up opportunity for similar tech groups like us. 	Nick/Fredric



<p>Indemnity Insurance Balaji (Treasurer) / Fredric are liaising with the concerned people to get this insurance in place</p>	Fredric
<p>Item : 13 Board Membership</p> <ul style="list-style-type: none"> - Balaji has joined the board again representing WDHB. - Jason's term with NZBDP has finished in October 2010. Fredric to formally write to ADHB Renal Service Manager and Clinical Director seeking nomination of replacement member. Jason's manager in writing. - Balaji was offered treasurer post by the board and he has kindly accepted this responsibility. Jason has kindly agreed to support him until he settles. 	Fredric
<p>Item : 14 General Business Dialysis Technicians Symposium 2011</p> <ul style="list-style-type: none"> - A group consisting of Fredric, Balaji and Shaiju has been formed and to include few non-board members from the technicians as well to organise a symposium for the dialysis technicians - A tentative date of 25th Sept 2011 has been fixed, Fredric to finalise later with the date and venue. - All DHB gets an opportunity to represent/share their thoughts and knowledge <p>Other Business</p>	



<p>- One of the WDHB staff suggested about having Educational Scholarship from NZBDP for technicians but Board thinks it is too early for this but is certainly working on supporting the members in other ways like symposium etc,.</p> <p>Vote of Thanks Jason Wei expressed thanks to the board for the opportunity given to him to serve and the Board also took the opportunity to thank and appreciate his valuable work and effort put towards NZBDP.</p>	
<p>Item : 15 Date, time and venue for next meetings</p> <p>Board Teleconference Thursday 25th February 2011 Time 12.00 Noon.</p> <p>Board meeting Auckland Hospital, Date and Time to be advised</p>	
<p>Meeting Closed 1350hrs</p>	