

New Zealand Board of Nephrology Practice Minutes

MEETING DETAILS	MINUTES
Meeting:	New Zealand Board of Dialysis Practice
Date	26 th February 2009
Meeting Opened	1030- 1500hrs
Venue:	Liver Meeting Room, Level 15, Support Building, AKH
MEMBERSHIP	
Present	Adrian Buttimore (Chair), Fredric Doss, Emma Marsh., Dannis Moses, Balaji Jagganathan and Shaiju ThaiKandy. Jason Wei and John Collins attended from 1200.
Minutes Taken by:	Emma Marsh/Fredric Doss
Observer:	Nick Polaschek (MOH)

Adrian, Fredric & Nick- Meeting with Jancie Mueller, Director for Allied Health & Technical ADHB at 1230.	Adrian , Fredric & Nick met with Janice Mueller to discuss about the core national education module plan for allied health workers and its utilization for ADHB tech training programme.
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No	Item	Discussion / Action
1	Apologies	Jason Wei & John Collins attended from 1200
2	Minutes of previous meeting	Previous two minutes of meetings 19 th September 2008 have been passed- Adrian/Emma.
3	Business arising from minutes	<ul style="list-style-type: none"> • Fredric to email liability insurance details to Adrian. Adrian to circulate to other Board members. • Adrian to email Janine Palmer on clarification of title for Clinical dialysis technicians. • Adrian notified the outcome of 2 CVs (Haruka & Ahmed) submitted for assesement to NZBDP. • Shaiju Thaikandy appointed as board member representing Hawkes bay DHB.
4	Correspondence	All correspondence by email. Future Workforce has emailed Adrian inviting the Board to submit 250 words or less explaining the role of a dialysis technician health career.
5	National Renal Advisory Board (NRAB) report - Adrian	Adrian and Debbie Eastwood will present an update on the proposed Auckland regional clinical technician training programme to tomorrow's NRAB meeting

6	Certification/ Re-certification	<p>Next BONENT exam- There are two potential candidates in CMDHB. Fredric to check potential candidates at ADHB. Then liaise with Adrian and plan for exam date.</p> <p>Computer based exam- No centre in Auckland.</p> <p>Alternate certification exam- Nil at this stage.</p>
7.	March Recertification.	<ul style="list-style-type: none"> • Next recertification due in March 2009 which will be done under NZBDP. Adrian to circulate draft recertification document to all members. • CEU- existing document will be used. Balaji & Shaiju- to work on CEU document. • NZBDP certificate & Wallet Card- Use old Nursing Council certificate as a model
8.	Financial	<ul style="list-style-type: none"> • Jason circulated financial report. • Jason was asked to prepare a draft budget for next financial year and send it to Adrian with the next few days. Adrian to circulate to members. • Adrian will write to Rosemarie Nye, accountant, to thank her for auditing NZBDP accounts with no charge. Adrian moved motion to buy a gift from board. • Motion moved “ Interim annual registration fee with NZBDP will be NZ\$100 per annum. All certified dialysis techs will be billed on 1st April 2009, with 3 months time to pay (31/7/09). • Invoice to include NZBDP account details for internet banking payment.
9.	Technician Training	<ul style="list-style-type: none"> • Adrian recapped progress to date. • Fredric and Dannis need to complete education curriculum document which demonstrates both core components and clearly identifies the differences between CMDHB & ADHB programmes. • Training programme – 1 year & Internship – 1 year. • Draft application for approval of trainee technicians to be circulated by Adrian.
10.	Technician Practice levels. Adrian/Fredric	<p>Level progression documents are complete. No update</p>
11.	Legal status of Board .- Nick & Adrian -Indemnity Insurance	<ul style="list-style-type: none"> • HPCA Act is under review • Review expected to complete with next few months. • Cost of compliance to act is too high for small groups such as dialysis technicians. Waiting to find out from the outcome of the review.

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	NZQA	<ul style="list-style-type: none"> • Following the review report, Ministry will be required to find ways to manage new groups of professionals. • Would be helpful to support an Allied Health group, of which dialysis technicians could be part - Nick. • Discussion with Janice Mueller may be beneficial, there may be avenues other than HPCA through which Dialysis techs can be recognized. • Dannis is member of “Future work force group” looking at representing dialysis techs and update to Board. •
12.	Board Membership October retirees.	Next set of board members will retire in October 09. Request for Nominations will sent to the respective DHBs. To discuss further in next Board meeting.
13	General Business	NZBDP website can now be viewed. http://sites.google.com/site/dialysisnz Minutes will be posted in website.
14	Next Meeting	Next meeting will be held at MMH on 25 th June 2009- Dannis to book venue. Following meeting will be at AKH on 29 th October 2009- Fredric to book venue.