



### NZBDP Telephone Conference

Meeting Number	
Leader/Chair	Fredric Doss
Minutes	Paul Fallen                      CDHB
Attendees	Dannis Moses                      CMDHB Fredric Doss                      ADHB Balaji Jagannathan                      WDHB Paul Fallen                      CDHB Emma Marsh                      ADHB Dave Amen Abubacker Shaiju Thaikandy
Not Present	John Collins Nick Poloschek
Date	18 May 2012
Place	Conference call

	Focus
Meeting Objectives	To discuss issues related to NZBDP from the previous meetings and follow up on project works.
Desired Outcomes	Continuous communication amongst the members and follow up on NZBDP projects.

Item	Action
Item 1 : Welcome  Fredric welcomed all on behalf of the Board	
Item 2: Apologies No apologies	
Item 4: Correspondence AHF                      confirmation of NZBDP membership  HWNZ                      Science and Technical Workforces document, Fredric wrote to them highlighting that the profession description of Clinical Dialysis Tech does not reflect their role.  CPRB                      Letter accepting invitation to join sent	Fredric Doss



<p>BONENT    BONENT has been slow to send certificates/results to candidates. Fredric raised this matter to RJ, President, BONENT and has obtained scanned copies at no charge.</p> <p>MSS        Fredric to give update later.</p> <p>MIT        Nick to send a support letter to MIT</p>	
<p>Item 4: Previous Minutes – Accepted Action from previous minutes</p> <p>Financial position better than previously reported due some missed entries. Updated financial details have been presented by Balaji and accepted by the Board.</p> <p>Balaji to go ahead with accounting package</p> <p>HPCA application still pending. No feedback received by deadline.</p>	<p>Balaji &amp; All</p> <p>Fredric</p>
<p>Item 5: Website Update Fredric and Balaji have met the developer and more is to be added to the site regarding the symposium and to mention the up coming symposium.</p> <p>Dannis will arrange to have all minutes uploaded as well as any other relevant documents.</p> <p>Discussions around changing the website developer lead to a decision to retender the web host service provider in six months.</p>	<p>Fredric &amp; Balaji</p> <p>All</p>
<p>Item 6: Treasurers Update</p> <p>73 APC's invoices sent out. 2 members have not renewed and one has not completed qualification exams although previously holding provisional registration.</p> <p>Fredric will look into this to check that NZBDP rules have applied and determine the position of this member.</p> <p>Fredric highlighted the need for travel and accommodation expenses in the future when representatives attend out of town meetings such as CPRB, MOH and Medical Sciences Council etc. accepted by the board.</p>	<p>Fredric</p>



<p>Item 7: Proposed Plan CPRB MSS</p> <p>Fredric proposed Balaji to be the second representative on CPRB. All board members unanimously accepted Balaji to be second representative to CPRB from NZBDP.</p> <p>Process for selecting second representative in future to be developed.</p> <p>CPRB's proposed to MSS to take over the secretariat services while working on HPCA regulation. This was discussed in detail with Mary Doyle, CEO, MSS by Fredric Doss and David Robiony-Rogers. Mary will discuss this with current Registration Authorities under MSS and give us feedback. Mary will prepare the formal proposal and send by July 2012.</p>	<p>All</p> <p>Dannis &amp; All</p> <p>Fredric</p>
<p>Item 8: MIT Training Course</p> <p>Dannis and Fredric have met with MIT reps but little further progress to report on.</p> <p>HWNZ has set up training hubs with funding available for training purposes.</p>	<p>Fredric &amp; Dannis</p>
<p>Item 9: Recertification</p> <p>Next batch due May with June deadline.</p> <p>.</p>	
<p>Item 10 Next Symposium ....Planning Decisions</p> <ol style="list-style-type: none"> <li>1. Planning needs to start now</li> <li>2. NZ\$50 charge to be paid by each attendee as registration fee.</li> <li>3. Date to be October 21<sup>st</sup> 2012 (Sunday)</li> <li>4. Balaji to look at venue options and book.</li> </ol>	<p>Fredric &amp; All</p>
<p>General Business</p> <ol style="list-style-type: none"> <li>1. HPCA document needs to be completed.</li> <li>2. Fredric will provide a summary of the Inaugural NZBDP Symposium to RSA- communiqué magazine.</li> </ol>	
<p>Next Board meeting</p> <p>Venue: Middlemore Hospital, Auckland</p> <p>Date:            June 29<sup>th</sup>            10am</p>	



Meeting Closed 1400hrs	
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