



NZBDP Board Teleconference meeting 15th Dec 2011

Leader/Chair	Fredric Doss	
Minutes	Ameen Abubacker	
Attendees	Fredric Doss	ADHB
	Balaji Jagannathan	WDHB
	Paul Fallen	CDHB
	Dannis Moses	CMDHB
	Dave Lilley	ADHB
	Ameen Abubacker	CMDHB
Apologies Not Present	Shaiju Thaikandy, Emma Marsh, John Collins, Nick Poloschek	
Date	15 Dec 2011	
Venue	Teleconference	

Item	Action
1. Welcome Fredric welcomed all on behalf of the Board.	Fredric Doss
Item 2: Apologies Apologies from Shaiju, John, Nick & Emma accepted.	All
Item 3: Actions from previous minutes -Minutes moved and accepted Fredric reminded all to complete the “comparative professional board processes” document ASAP and forward to Balaji. More than 5 candidates are expected to sit for BONENT exam this time in March 2012. 3 nurses from ADHB have shown interest as well. Flyers to be distributed and posted in respective DHB’s by members.	Fredric



<p>MIT keen to meet with board members (Fredric, Balaji & Dannis) to talk further regarding running courses for Dialysis technicians. Possibility of few students from Rangatahi programme to join dialysis course after completing their work place exposure at Auckland Hospital.</p>	Fredric
<p>Item 4 : Website Update Dannis reminded all to update their details online using members log on</p> <p>Work underway and near completion for Members to be reminded 2 months prior then again before a month regarding their recertification due via auto e-mail by website</p> <p>Also in the process of uploading all NZBDP documents into the website</p>	Dannis
<p>Item 5 : Treasurer Update Total balance till date is NZ\$36,000 in NZBDP account. All APC fees has been paid up to date except one out standing payment from ADHB. Fredric to follow up. Balaji has got 2 quotes so far regarding appointing an Accountant. Fredric commented that RSA-NZ branch which is also a incorporated society have their finance statements checked and verified by a Chartered accountant, suggestion was that we might not need to appoint Accountant/Auditor. Balaji and Fredric to explore the options and present in next board meeting</p>	Balaji
<p>Item 6: CPRB & MSS - proposal</p> <p>CPRB has already got 3 professional groups in them, Dialysis technicians will be the 4th group joining them Need 2 candidates from our board to join in the registration committee. CPRB nominates the members to be in the registration committee and the Ministry decides who will be appointed for that.</p> <p>CPRB and MSS have agreed in principle to include Dialysis technicians group and will formally write to NZBDP where then NZBDP needs to write back to them agreeing their proposal of clubbing with CPRB</p> <p>Dannis suggested that we need to inform all NZBDP registered Techs members by drafting summary of the proposal and forwarding to all members. All board members agreed that NZBDP (Dannis, Balaji and Fredric) will conduct update meeting at 3 DHB's in Auckland by mid January next year before submitting written agreement to CPRB. Paul and Shaiju will update in their respective DHB's.</p>	Fredric



<p>Item 7: Allied Health Forum - Membership</p> <p>The membership form has been faxed to Allied Health Forum group but NZBDP needs to have a “Code of Conduct” Document in place</p> <p>Paul expressed interest to create this doc for NZBDP. Dannis is happy to provide some of the resources he has related to this.</p>	<p>Fredric</p>
<p>Item 8 : Incorporated Society - Application</p> <p>Need to complete a 14 page application. NZBDP is using Clinical Physiology group document as a guide in filling the application.</p> <p>Balaji added that to apply for being an Incorporated Society it requires that the board needs to have a Chair, a Secretary and a Treasurer, so board needs to nominate a Secretary for this reason.</p> <p>Fredric added that CPRB will only be a registration body for NZBDP and we will have our own constitution in respect of Incorporated society</p>	<p>Fredric</p>
<p>Item 9 : PDP/CPD Package – outsource work Update</p> <p>Fredric, Balaji and Dannis met with Lesley (and discussed regarding PDP package, will meet again tomorrow to discuss further.</p>	<p>Fredric</p>
<p>Item 10: Comparative Professional Board processes doc.</p> <p>As discussed above in agenda 3.</p> <p>Fredric added that this analysis will be helpful in developing the PDP/CPD package.</p>	<p>Fredric</p>



<p>Item 11: Date and Venue of next Board Meeting</p> <p>Tentatively planned to be held on 8th or 9th of March 2012 at Middlemore Hospital.</p> <p>.</p>	<p>All</p>
<p>Item 12 : General Business</p> <p>No progress with ‘Conflict of Interest’ doc</p> <p>Balaji put forward WDHb members wish to have a Title change. PSA is happy to add this request in the ratification</p> <p>Fredric added that “Clinical Dialysis Technician” is the common title accepted by NZBDP at the moment and all our documents should say this. Some documents say “Renal Technicians” which needs amendment. Dannis suggested to cascade this info to all techs in update meeting.</p> <p>Board is open to ideas of having a Title change</p>	<p>Fredric</p>


