



NZBDP Telephone Conference

Meeting Number	3	
Leader/Chair	Fredric Doss	
Minutes	Dannis Moses	
Attendees	Dannis Moses	CMDHB
	Fredric Doss	ADHB
	Balaji Jagannathan	WDHB
	Nick Poloschek	MOH
	Paul Fallen	CCDHB
	Shaiju Thaikandy	HBDHB
Apologies	Amen Abubacker, John Collins, Emma Marsh	
Date	27 May 2011	
Place	Conference call	

	Focus
Meeting Objectives	To discuss issues related to NZBDP from the previous meetings and follow up on project works.
Desired Outcomes	Continuous communication amongst the members and follow up on NZBDP projects.

Item	Action
Item 1 : Welcome Fredric welcomed all on behalf of the Board.	Fredric Doss
Item 2: Apologies Apologies from Ameen Abubacker, Emma Marsh and John Collins accepted.	All
Item 3: Actions from previous minutes Not done due to time constraint.	Fredric Doss



<p>Item 4: Web site Update</p> <p>Dannis and Fredric met with the developer on the 9th May 2011.</p> <ul style="list-style-type: none"> - Dannis suggested few changes to the out lay. - Write ups to be added - Login account to be added for members. <p>Dannis to send the design templates and files to the Web site developer.</p>	<p>Dannis/Fredric/Professional Lens</p>
<p>Item 5: Finance</p> <p style="text-align: center;"><i>a. Annual Practicing Certificate</i></p> <p>Invoices have been sent to all members and the pay by date is 25th June 2011.</p> <p>The Board received an overdue payment from a member towards APC after almost a year. The group agreed that such a delayed payment is not acceptable in the future and will discuss further, the means of addressing such issues.</p> <p>Balaji brought to discussion regarding members who would be falling between APC years as some of them have just started and some remain to start.</p> <p>Group agreed that members who start by the month of April would be issued with a temporary APC upon payment of \$200 for a total of 15 months till end June (APC Year) of the following year.</p> <p>The fee for those who start earlier than the month of “April” is yet to be discussed and finalised.</p> <p style="text-align: center;"><i>b. Finance Update - Symposium</i></p> <p>Balaji announced an estimated Budget of \$14,495 for the Symposium. Secured funds so far accounts for \$6,987.</p>	<p>Balaji</p> <p>Balaji</p> <p>All</p> <p>All</p> <p>Balaji</p>



<p><i>c. NZBDP accounts management</i></p> <p>Fredrick has identified an accountant to manage NZBDP accounts formally. Fredric and Balaji to meet with the accountant.</p> <p>Group agreed</p>	<p>Balaji / Fredric</p> <p>All</p>
<p>Item 6: Symposium</p> <p>As planned</p> <p><i>a. Abstracts - Symposium</i></p> <p>So far one abstract has been submitted. The last date for submission of abstracts is 29.06.2011</p>	<p>Dannis/Balaji /Fredric</p> <p>Dannis</p>
<p>Item 7: NZBDP Registration Status</p> <p>Fredric reported that there is no update from HPCA & MOH endorsed self regulation thus far.</p> <p>However, Fredric reported that there is a possibility of aligning with Clinical Physiology Board that is overseeing Society of Cardio Pulmonary Technologist (SCT), Australian and NZ Society of Respiratory Science (ANZSRS) and Australasian Sleep Technologist (ASTA).</p>	<p>Fredric</p>
<p>Item 8: Member Registration Update</p> <p><i>a. Full and Provisional Registration</i></p> <p>To date 7 candidates applied for Full/or Provisional Registration.</p> <p>2 Candidates qualified for a full registration conditional upon producing evidences supporting the accumulation of continuous educational units.</p> <p>4 Candidates qualified for provisional registration conditional upon completing the BONENT before March 2012</p> <p>1 Candidate completed BONENT recently and initial approval for provisional registration now converted to Full.</p>	<p>Fredric /Balaji / David</p>

<p><i>b. Recertification</i></p> <p>A total of 9 members were due for recertification during the month of March.</p> <ul style="list-style-type: none"> - 2 members are unable to be contacted. - 1 member from CMDHB - Successful - 1 member from WDHB - Successful - 5 members from ADHB - Successful <p><i>c. Unregistered Candidates</i></p> <p>There are currently 2 candidates from ADHB and 1 from WDHB who are not registered with the Board but remains employed.</p> <p>Candidate from WDHB is to take up the next BONENT examination; one candidate at ADHB is currently on ACC. Board to write to all the candidates to apply for provisional registration for a year.</p>	<p>Fredric / Balaji</p> <p>All</p>
<p>Item 9: National Role and Responsibility Document</p> <p>To be tabled at the next Board meeting</p>	<p>All</p>
<p>Item 11: General Business</p> <p>The CEU Document has allocated educational units that require refinement – To be tabled for the next Board meeting for discussion.</p> <p>Next BONENT exam date: 1st October 2011.</p>	<p>All</p>

Next Board meeting

Venue: Counties Manukau District Health Board.

Date: 16th June 2011